

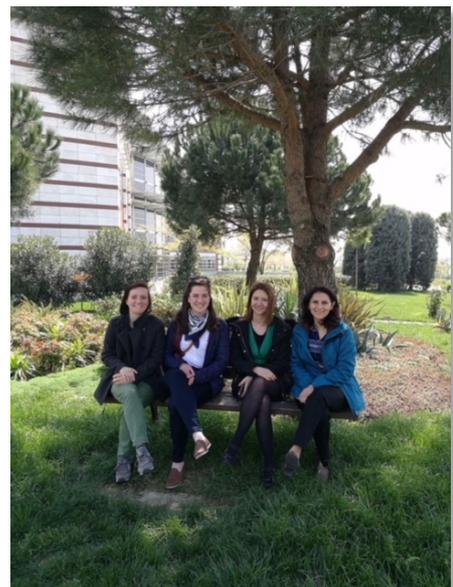


Report

Group STMS to Sabanci Universitesi

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At the beginning I would like to thank the BESTPRAC Network for the opportunity to participate in the STSM visit and Sabanci University's Host Institution, for an amazing three days of work and exchange of experience. In particular, I would like to thank Ozge Sahin for the great preparation of our visit, as well as Naci Kahraman, Zehra Efe, Beril Karabetyan, Sadik Pirnal, Rabia Corbaci, Nilufer Coskuner and all people from Project Management Office for great presentations, long discussions and patience for my questions 😊

1 day

Project Management Office

At the beginning of the meeting, each participant presented home institution and experience in the field of administrative coordination of the project.

Then Sabanci University and their administrative services were presented. SU won a total of 16 projects in H2020 - including two as a leader. Currently, he runs 10 projects from H2020. The most projects they provide from the national agency TUBITAK. Around 170 students work in them. Each project from TUBITAK is audited after its completion. Indirect costs in national projects must be entirely spent on research and related activities. These costs are carefully checked during the audit. The indirect costs are 50%, including 1/5 for the researcher, 1/5 for the faculty and 2/3 for the University.

Every month, Project Management Office sends account status information to project managers. Office employees have a large decision-making range. Currently, a new computer system (ALP Project) is being introduced, which is to assist in the administration of projects, from the stage of preparing the application, through the coordination of the winning application to its settlement.

Enterprise Europe Network

This is a network that was created in 2008 by the European Commission. University is part of the Istanbul consortium - to help small and medium enterprises - as an associate partner.

- SU applied for a project and is currently a host organization for all organizations
- the project started in 2008, but Sabanci University joined in 2010 and is currently underway until 2019, but will apply for the next period

- 8 local experts work at the university - there are around 3,000 in the whole network

Research and Graduate Policies Directorate – industry collaboration and technology licensing office – pre award office

The office combines science with business. They are trying to introduce some scientific solutions to business - bring in to the market - to make some money. If a company is looking for a solution - they connect with a specific scientist. It is often difficult for company to find such a person as they are from outside, it is difficult to find out in scientific articles, other terminology, etc. The office provides support in direct contact with scientists and then supports during the whole process of dissemination of technology.

- scientists can, for example, go to a specific company and present their solutions
- they are constantly gathering information on how they can improve their services
- they have an office that deals with intellectual rights and the division between partners
- the license is usually 50% for the researcher and 50% for the university if it is not other stated in the agreement

2 day

Entrepreneurship Support Programs - Start-up Company League

They organize various types of events that encourage start-ups. They also prepare projects that can then be financed by TUBITAK - the national operator. If a student wants to open a start-up then he applies to this office, undergo training, learn how to set up a business, business plan, etc. Finally, they submit their project to this office. If the office accepts it, they send it to the TUBITAK office. The subsidy they can receive is about 40,000 euros.

- the aim is to commercialize research results
- office project / support operates for 6 months
- help in finding the first customer / partner
- 1 is 1 mentoring

The office also organizes meetings between 15 and 20 with potential investors. During the visit, they learn about the "ecosystem" on the spot (meetings organized so far have been in Boston, Singapore, USA for example).

A lot of start-ups are successful - they find an investor, co-financing from various sources, etc.

Research Projects Development Office - PDO

The office runs both external projects - TUBITAC / H2020 / US, but also internal projects.

Advise on writing projects, preparing project documents, checking criteria. If the project does not pass - discuss the reviews and persuade to submit further applications / correct them in accordance with the reviewers' comments

H2020 - check who is eligible / expected impact / previous evaluation / review

Conducts its internal competitions for research - the procedure is secret - it is not known who is the student / author of the project and the reviewers are not known - if the project gets the right amount of points the author is invited to a meeting and presentation for rector of the university.

They are also charge on ethics committees. They additional search for information about grants possibilities.

Innovation Management System – INNOVIST Project

Employees of the office meet with companies and present new tools for management also for microcompanies.

- adjustment to the local environments

- a plan of 7 days of meetings - first a telephone (0 day) - then a meeting (30 day) - then an analytical report for the company (45 day) - a second visit (60) - then an action plan (65 day) - then a third visit - progress report - and the final report (360 days)

- only to SME

- Tehnopark Istanbul / Turkish Exporters Assembly / East Marmara Development Agency - mainly cooperate with them

Research Planning and Policy Development Office

Prepare data for ranking system - both national and international. They are working on a sustainable development policy at Sabanci University. They maintain communication with other universities. The office adapt various changes related to new government laws to university standards. Also prepare documents related to the strategy, eg development of nanotechnology. Institutional Internal Evaluation Report.

Industry Collaboration and Licensing Office – Intellectual property Rights

They work on whether a given project / result is suitable for patents or licenses and whether it should be secret or disclosed.

Commercialization advises - they advise on commercialization - for example licenses, start-ups, and disclose events.

When they advise in the division of licenses - they try to do it before submitting the project. That is the safest way. Sometimes they do it after winning the project due to the structure of the project submission - sometimes there is no time, or simply can not do it for formal reasons. They have a new intellectual property law, but they will share 1/3 licensing rights - sharing to from the commercialization – only in that case if the university will make money on that

3 Day

Project Management Office

Data base system - earlier in the office the employees worked on excel files, but it was quite difficult due to the many sheets from many projects. It made difficult coordination and overall control of all projects. That's why they decided on a special program that includes all information about the project. Work begins in the design phase of the application, the program works with all departments related to the project - pre-award office, after award office and finance department.



The program is not only used for projects, but also for other activities of the University like workshops, bilateral agreements, conferences, communication with business, etc. The program creates various types of reports at once.

Integrated Manufacturing Technologies Research and Application Center (SUIMC).

A visit to many production laboratories for research using new technologies. The center was established in a technological town co-financed by the government. The center's building is a combination of business and science cooperation. The consortium includes Sabanci University and a large Turkish corporation - KORDSA. In the same technology park, two other universities are beginning to build their technology centers.